

Mt. Horeb Area School District
EMPLOYMENT APPLICATION
 1304 East Lincoln Street
 Mount Horeb, WI 53572

Position for which you are applying			Date of Application			
Last Name		First Name	Middle Name			
Present Street Address		City	State	Zip Code	Telephone Number	
Street Address to Which You Wish Correspondence Sent		City	State	Zip Code	Cell Number	
Email Address			Date You Will Be Available			
Have You Filed an Application With Us Before?		<input type="checkbox"/> No <input type="checkbox"/> Yes When? Date:		Under What Name Name:		
High School		Location				
Additional Education (Most Recent First)						
Name and Location of School		Dates Attended Mo./Yr.-Mo./Yr.	Degree	Grade Avg	Point Scale	Type of Training
Have you ever pled guilty to or been convicted of a misdemeanor or felony? _____No _____Yes. If yes, provide further information as to the offense(s), date, location of court, etc. If the job you are applying for requires you to operate a motor vehicle, include traffic convictions. We will only consider your record as it may substantially relate to the circumstances of the job for which you are applying. The MHASD conducts criminal background checks on every employee.						
WORK EXPERIENCE (List Most Recent First)						
Dates (Month/Year)		Employer	Type of Work	Your Position	Your Highest Rate of Pay	Reason for Leaving
From	To					
Supervisor (Name, Title, Telephone)						
Dates (Month/Year)		Employer	Type of Work	Your Position	Your Highest Rate of Pay	Reason for Leaving
From	To					
Supervisor (Name, Title, Telephone)						
Dates (Month/Year)		Employer	Type of Work	Your Position	Your Highest Rate of Pay	Reason for Leaving
From	To					
Supervisor (Name, Title, Telephone)						
The district requires a physical examination and tuberculosis test of every employee. Do you have any handicapping condition(s) which might affect your ability to perform effectively in the position for which you are applying? _____No _____Yes. If yes, what accommodations can the school district provide to assist you? _____ _____						
My signature below certifies that all statements made on this application are true and complete to the best of my knowledge. I understand that any false information or misrepresentation of factual information contained herein may result in rejection of my application or, if employed, may be cause for immediate dismissal. I authorize the district to contact past employers and other references. If I am hired, I authorize the district to respond to reference checks from future employers.						
Date		Signature of Applicant				

The Mt. Horeb Area School District does not discriminate in hiring or employment on the basis of race, color, religion, age, sex, national origin, disability, ancestry, marital status, sexual orientation, military service, arrest or conviction record, or any other basis prohibited by local, state or federal law. No questions on this application are intended to secure information to be used for such discrimination.